

# **Head Start: Leading into the Future**

## **8<sup>th</sup> Annual Wisconsin Head Start Association Training Conference**

### **February 15-17, 2010**

**Kalahari Waterpark Resort & Convention Center, Wisconsin Dells**

#### **REGISTRATION FORM - Please use one form per person**

Name \_\_\_\_\_ Agency \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Special Dietary Needs \_\_\_\_\_

Accessibility or Other Special Needs \_\_\_\_\_

**CHECK TYPE OF REGISTRATION BELOW.**

**Member –**  Head Start (HS) Program  Early Head Start (EHS) Program  
 Tribal  Migrant  Tribal  Migrant

**Position –**  Director  Manager  Parent  Staff  Other \_\_\_\_\_

**Member Partner –**  Child Care  Community Organization  Public School  Other \_\_\_\_\_

Please name the local HS/EHS Program with which you partner \_\_\_\_\_  
If blank non-member fees apply

**Non-Member –**  **Presenter –**

**Student –**  Full-time undergraduate studies  Full-time graduate studies

College/University \_\_\_\_\_ Major \_\_\_\_\_

	<b>Member or Member Partner</b>	<b>Non-Member</b>	<b>Student</b>	<b>Presenter*</b>	
Dates	Early/Regular/On-site	Early/Regular/On-site	Conference/Daily	Conference/Daily	Cost
Conference	\$220/\$240/\$270	\$245/\$270/\$285	\$75	\$90	\$
Mon 2/15/10	\$150/\$160/\$170	\$170/\$180/\$190	\$30	\$0	\$
Tues 2/16/10	\$150/\$160/\$170	\$170/\$180/\$190	\$30	\$0	\$
Wed 2/17/10	\$150/\$160/\$170	\$170/\$180/\$190	\$30	\$0	\$
				<b>TOTAL</b>	

Early Registration – **by January 8, 2010**

Regular Registration – **after January 8, 2010 and before February 5, 2010**

On-site – all registrations received **after February 5, 2010**

\* Must be presenting a WHSA approved training session. Subject to "Training Session/Presenter Guidelines." Presenters attending the conference only on the day(s) of their training session are entitled to that day's complimentary lunch/breaks.

Send completed registration form(s) to *Wisconsin Head Start Association, 122 E Olin Ave, Suite 110, Madison, WI 53713* or via fax at 608-442-7672. Payment or purchase order must accompany registration form(s). Please, no credit card payments. Make checks payable to *Wisconsin Head Start Association*.

Once registered, those participants no longer able to attend may be replaced by another participant from the same agency/program by notifying WHSA any time prior to the conference. Refunds will be granted *upon written request* through February 5, 2010. Each refunded registration will be assessed a \$25 processing fee. *Without exception*, registration fees are non-refundable after February 5, 2010.

Registration questions? Contact WHSA at 608-442-6879 or [kovarik@whsaonline.org](mailto:kovarik@whsaonline.org).

# Head Start: Investing in Excellence

## 2010 WHSA Annual Training Conference Rates

Member or Member Partner				Non-Member			
Conference	Early	\$220	(by 1/8/10)	Conference	Early	\$245	(by 1/8/10)
	Regular	\$240	(by 2/5/10)		Regular	\$270	(by 2/5/10)
	On-site	\$270	(after 2/5/10)		On-site	\$285	(after 2/5/10)
One Day	Early	\$150		One Day	Early	\$170	
	Regular	\$160			Regular	\$180	
	On-site	\$170			On-site	\$190	

Student Rate – \$30 daily or \$75 for the entire conference. You must have full-time status at an accredited institution of higher education and provide a student ID (send a copy with registration form).

Presenter Rate – \$90 for the entire conference. Presenters attending the conference only on the day(s) of their training session are entitled to that day's complimentary lunch and/or breaks.

### Registration Deadlines

Early Registration – **by January 8, 2010**; Regular Registration – **after January 8, 2010 and on or before February 5, 2010**; and, on-site rates apply for all registrations received **after February 5, 2010**. Registrations must be in WHSA office on or before registration due dates for respective rates to apply.

### Substitutions/Refunds

Once registered, participants no longer able to attend may be replaced by another participant from the same agency/program by notifying WHSA any time prior to the conference. Refunds will be granted *upon written request* through February 5, 2010. Each refunded registration will be assessed a \$25 processing fee. *Without exception*, registration fees are non-refundable after February 5, 2010.

### Kalahari Resort Hotel Reservation Information - Call 1-877-253-5466 by 1/15/10

**Wisconsin Head Start Association** block guest rooms are available at the single occupancy rate of \$70\* or the double and triple occupancy rate of \$119. A deposit of the first night plus tax\*\* is due at the time the reservation is made.

Accommodations include either one King bed or two Queen beds based upon the number of guests sharing the room to a maximum of four people. Rooms with one King bed and a sofa bed have a base price for two people in the room. Rooms with two Queen beds may also be available with a sofa bed and have a base price for four people in the room. When adding an additional guest to the rooms with sofa beds there will be a charge of \$20 per person per night in addition to the base price.

\*A \$119 guest room rate will be applied at the time reservations are made and will be adjusted to the \$70 or prevailing State rate for single occupancy once validated at check-in.

\*\*You must present a tax exemption ID card, government letter stating you are traveling on state business, or pay with a government credit card in order to receive tax exemption status.

**To assure these room rates and availability, reservations must be made by Friday, January 15, 2010.** To reserve a room, call 1-877-253-5466. Please ask for the **Wisconsin Head Start Association** room block. After the cut-off date the hotel will determine if the WHSA group rate will be honored, so **book your reservation NOW!**

The Kalahari cancellation policy for individual reservations guaranteed with a deposit, purchase order or authorizing letter requires at least 72 hours notice prior to arrival to receive refund (the deposit excluding a \$25 processing fee); notice less than 72 hours prior to scheduled arrival forfeits entire deposit.

Each guest room includes a hair dryer, coffee maker, microwave, refrigerator, iron, ironing board, 27" TV, alarm clock, voice mail, internet access port and a water park wristband for each *registered* guest.

### For More Information

#### Conference Registrations

Wisconsin Head Start Association  
122 East Olin Avenue, Suite 110  
Madison, WI 53713  
PHONE: 608-442-6879  
FAX: 608-442-7672  
[kovarik@whsaonline.org](mailto:kovarik@whsaonline.org)  
[www.whsaonline.org](http://www.whsaonline.org)

#### Hotel Reservations

Kalahari Resort & Convention Center  
P.O. Box 590  
1305 Kalahari Drive  
Wisconsin Dells, WI 53965  
PHONE: 877-253-5466  
FAX: 608-254-8609  
[www.kalahariresorts.com](http://www.kalahariresorts.com)